

# IMPLEMENTATION OF THE CONTRACT MANAGEMENT LIFE CYCLE

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04 August 2025



# IMPLEMENTATION OF THE CONTRACT MANAGEMENT FRAMEWORK

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## ☐ **Phase 1** - Development or Alignment of Contract Management Policies

1. SOP's
2. Process Flow
3. Roles and Responsibility Matrix

## ☐ **Phase 2** - Data Collection and Development of Contract Register

1. Develop a Contract Management Register or Review and Align the current register to meet the minimum requirements of the Contracts Management Framework by NT.
2. Register all contracts on the Contract Management Register.
3. Develop a Contract Management Risk Register. (Risks ID, Root Causes; Mitigating factors)
4. Collect all physical copies of contracts of TPT (as far back as reasonably possible) and file same in a lockable space with limited access to relevant personnel, also file the contracts<sup>2</sup> electronically centrally.

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## ❑ **Phase 3** – Creation of Dashboards and Reporting Tools

1. Engage All Role Players
2. Align the Dashboard with Demand Management.

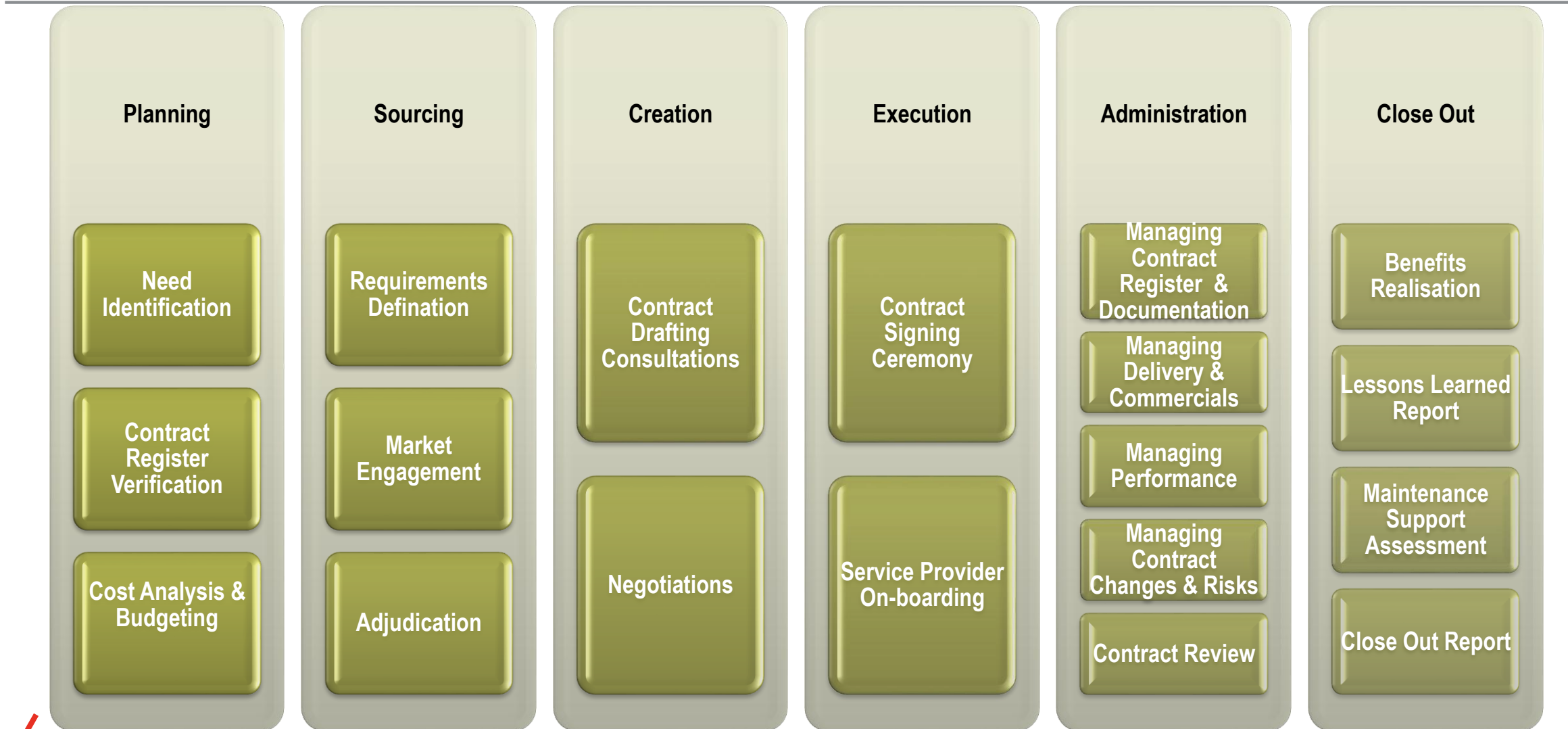
## ❑ **Phase 4** – Monthly Collaboration Meetings

1. Meeting with Operational Divisions/Contractors to discuss Performance of Contracts
2. Contract Cost & Schedule Review Meeting for various Projects
3. Supplier Relationship Management Meetings with the Project Team for R 100 Million Projects
4. Demand and Sourcing
5. Finance

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# THE CONTRACT MANAGEMENT KEY ROLES



# STRATEGIC CONTRACTS DASHBOARD



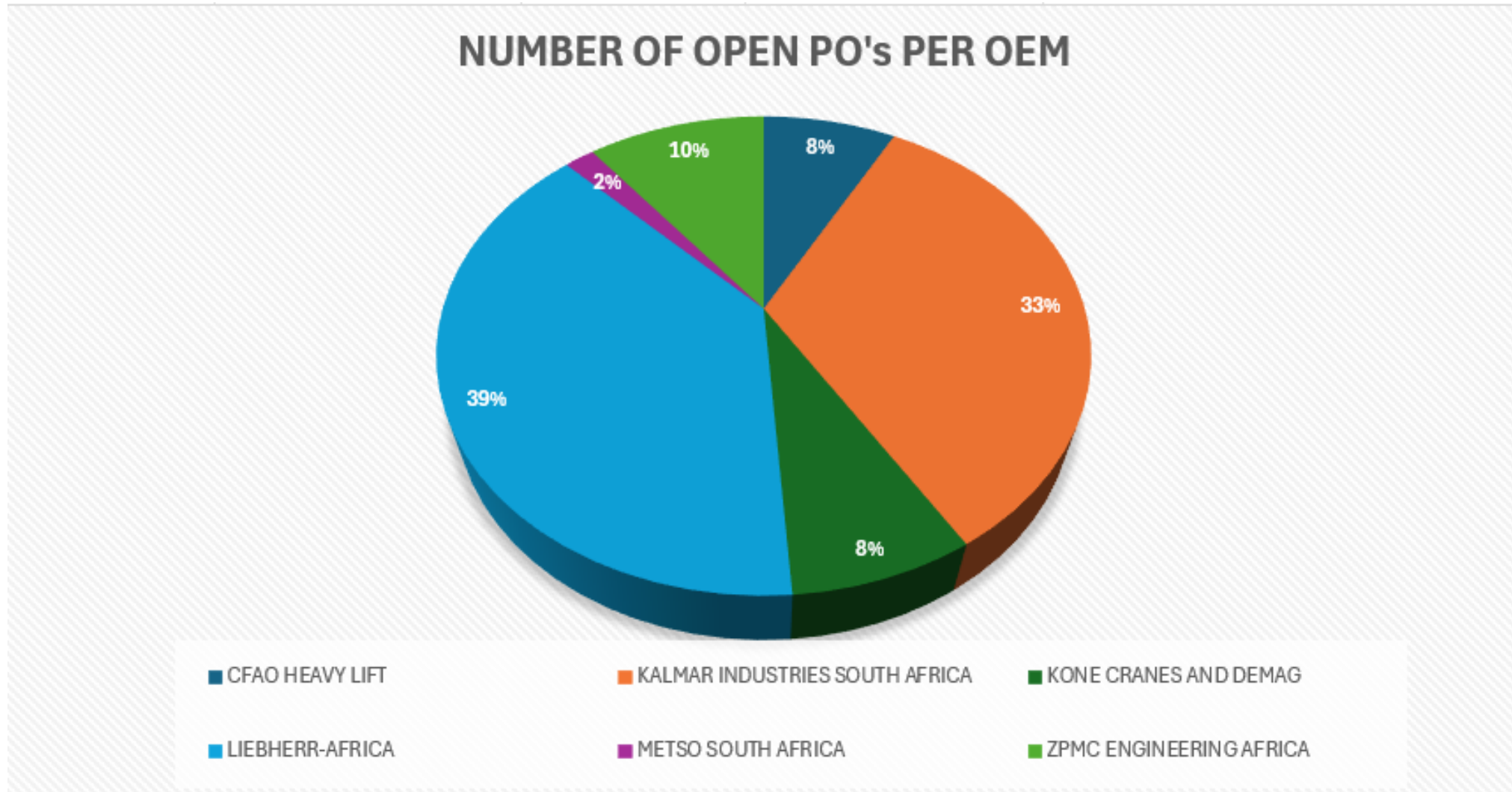
## CONTRACTS MANAGEMENT OVERALL OVERVIEW



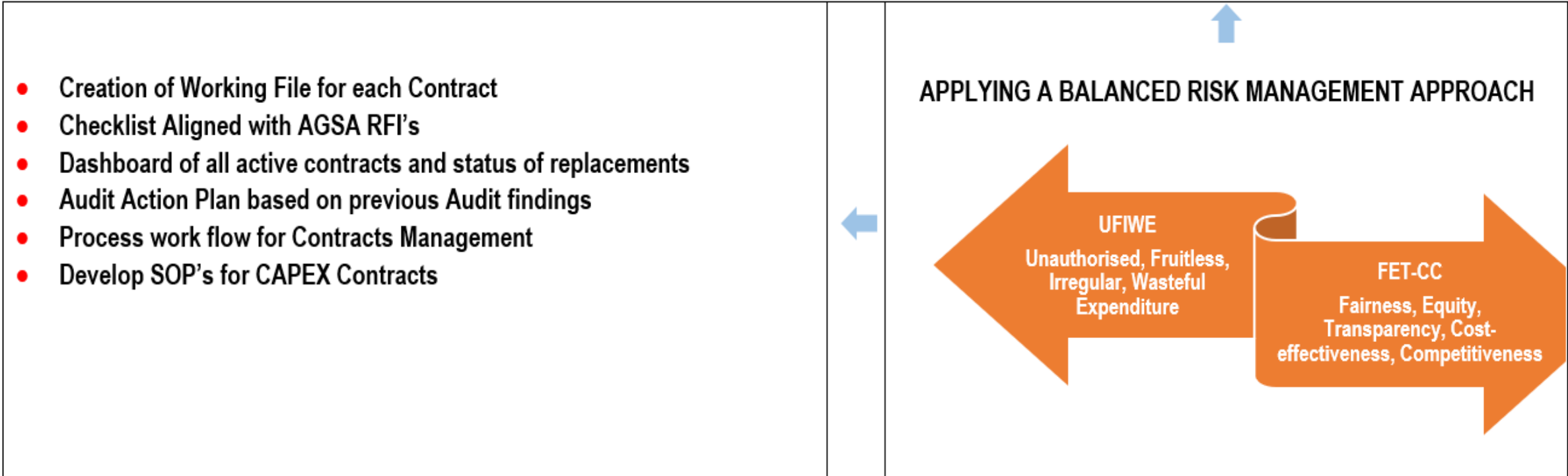
## CONTRACTS ADMINISTRATION



# Summary of Open PO's % Per OEM



# DEVELOPMENTS AND REVIEWS OF PROCESS



# QUESTIONS

